The City Council Workshop of the City of Gulf Breeze, Florida, was held at Council Chambers on August 6, 2018, at 5:41 p.m. (following the Regular Meeting).

1. **ROLL CALL**

**COUNCIL PRESENT:** Mayor Dannheisser, Mayor Pro Tem Landfair, Councilwoman Fitch, Councilwoman Bookout, and Councilman Naile

**COUNCIL ABSENT:**

2. **ROLL CALL**

3. **BUDGET DISCUSSION**

The following staff members were in attendance: Samantha Abell, City Manager, Vernon Prather, Assistant City Manager, Jeanne Griffin, Finance Director, Jason Randell, Interim Director of Public Works, Thomas Lambert, Assistant Director of Public Works, Shane Carmichael, Director of Community Services, and Stephanie Lucas, City Clerk.

The Mayor called the meeting to order.

The City Manager began by giving a brief recap of the previous budget workshops. The two Allocation Plans were discussed and, based on Council approval, scenario one (based on customer counts) will be utilized. The allocation plan has been worked into the utility funds discussed during the workshop.

**SOLID WASTE (FUND 405)** Mr. Carmichael addressed the Council and presented the Solid Waste budget and answered questions. He advised that this would be the first time the fund will be self-sufficient but the Waste Transfer Station will operate with a $41,000 deficit. Council asked Staff to bring back a revised rate structure increasing the non-City and commercial rates whereby the Waste Transfer Station budget would be self-sufficient.

Patty Burke, 1317 Soundview Trail, spoke during this discussion.

**CITY WATER AND SEWER (FUND 401)** Mr. Randell and Mr. Lambert addressed the Council and presented the City Water and Sewer budget and answered questions. Mr. Randell stated a correction needed to noted on page 16 of the agenda packet. Under FY2018 Financial Projections, the notation under Expenses ("results in a projected deficit of $50,000") needs to be stricken as it is an overestimate of a payment that was added twice. For the FY2019 budget, Staff is presenting a balanced budget. The Unfunded CIP projects were not considered by the Council for funding. Mayor Dannheisser asked what fund was receiving the loan
repayments for the 2016 SSRUS and sewer and water loan. Staff will provided that information and let Council know where the revenues are received.

City Manager advised that with implementation of the Allocation Plan into the funds there is a surplus of $302,553 in the proposed budget plan.

SOUTH SANTA ROSA UTILITY SYSTEM (FUND 403) Mr. Randell and Mr. Lambert addressed the Council and presented the South Santa Rosa Utility System budget and answered questions. Mr. Randell advised that the SSRUS Board of Directors endorsed the budget during its July 23, 2018, workshop. The Board will make a final recommendation at their meeting on August 13, 2018. The budget is heavy with capital improvements with largest project being the expansion of the wastewater treatment plant. Staff proposes a transfer from the impact fee reserves to balance the budget for capacity related projects.

NATURAL GAS SYSTEM (FUND 402) Mr. Randell and Mr. Lambert addressed the Council and presented the Natural Gas System budget and answered questions. Mr. Randell advised that Staff is presenting a balanced budget with a surplus.

The City Manager proposes presenting a revised CRA budget reflecting the new CRA Police Officer to the Council.

Mayor Pro Tem Landfair asked if Staff had yet evaluated the credit card fees options. Mrs. Griffin advised that she had received the information from the credit card company and will bring a memo back to Council with the two proposals.

4. PUBLIC FORUM - none

5. ADJOURNMENT
Mayor Dannheisser adjourned the meeting at 6:23 p.m.

Matt E. Dannheisser, Mayor

Stephanie D. Lucas, City Clerk